



Building Permit Requirements

The following **must be submitted** with a Building Permit Application:

- ❖ A copy of the signed Development Permit.
- ❖ Three sets of plans that include the following (one stamped with architectural controls stamp):
 - A Floor Plan: for each floor level that shows the size and use of all rooms and floor areas plus the floor joists, beams and column sizes and location.
 - Elevation Drawings: of each face of the building. Each elevation must show the size and position of each opening (windows and doors) and the finished ground level.
 - Cross Section: that describes, with dimensions, every part of the building that appears in the cross section. The foundation must be included in the cross section.
 - Electrical Information: that shows the position of every light switch and electrical receptacle.
 - Mechanical Information: that describes the heating and ventilating systems in the building.
- ❖ Two Plot (Site) Plans: showing the size, shape and position of the proposed building on the lot or property. The distance from the building to the property lines, roads or streets and other buildings on the property must be shown on the plot (site) plan. Off street parking must also be shown on the Plot Plan.
- ❖ Grade Certificate
- ❖ Truss Plans
- ❖ Uncovered Deck Construction Details Sheet (if applicable)
- ❖ **New Home Warranty proof as per New Home Buyer Protection Act -NHBPA (as of Feb. 1, 2014)**

Professional involvement for construction methods that *differ* from what is prescribed in Part 9 (House and Small Buildings) of the Alberta Building Code must be designed by a professional engineer licensed to practice in Alberta. Some examples that require professional involvement are:

- Shallow foundations (foundations less than 1.2m below grade or less that frost penetration requires the seal and signature of an engineer on the plans).
- Pile and grade beam foundations (seal and signature of an engineer on the plans).
- Pile foundations (seal and signature of an engineer on the plans).
- Preserved wood foundations (seal and signature of an engineer or architect on the plans).
- Hydronic radiant floor heating systems (seal and signature of the engineer on the pre-engineered or custom engineered package).
- Timber framing, post and beam and archrib construction (seal and signature of an engineer or architect on the plans).